



Maritime Warfare School

Officers' Association
HMS COLLINGWOOD
Newgate Lane
FAREHAM
PO14 1AS

HMS COLLINGWOOD OFFICERS' ASSOCIATION COMMITTEE MEMBERS JOB DESCRIPTION

COMMITTEE MEMBERS POSITION: VICE CHAIRMAN

PRIMARY RESPONSIBILITY: Deputise for the chairman as required.

PRINCIPLE TASKING:

- a. Attend OA Committee Meetings.
- b. Attend the OA Annual General Meeting.
- c. Attend the annual Trafalgar Ladies Night dinner.

MISCELLANEOUS:

- a. Undertake studies/tasking as required by the chairman.
- b. Attend members funerals if possible.

COMMITMENT: 30 to 40 hours per year dependant on tasking