



Maritime Warfare School

Officers' Association
HMS COLLINGWOOD
Newgate Lane
FAREHAM
PO14 1AS

12 Dec 17

MINUTES OF THE COMMITTEE MEETING OF HMS COLLINGWOOD OFFICERS' ASSOCIATION HELD AT HMS COLLINGWOOD 6 DECEMBER 2017

Present:

| | |
|--------------------|------------------|
| Cdre A. Whyntie | Chairman |
| Lt Cdr M Churchill | OA Secretary |
| Lt C Gittins | Social Secretary |
| Lt Cdr D.L. Howe | Vice Chairman |
| Capt J Palmer | Webmaster |
| Lt Cdr JRD Rouse | A/Sec |

1. APOLOGIES

Apologies were received from, Lt Cdr J.R. Laurie and Lt Cdr T.C. James

2. MINUTES OF THE LAST MEETING HELD ON 6 Sep 17

The Minutes were accepted, proposed by Lt Cdr Churchill and seconded by Lt Gittins

3. MATTERS ARISING

- a. Lt Cdr James to set up a meeting between WR Sec and Capt Palmer re WR Connect.
Action Ongoing
- b. Chairman to arrange the refurbishment of a sword for the next OA Prize.

The Chairman reported that the sword had been despatched for refurbishment and, as normal, asked for an estimate for the work. The refurbishment usually took 2 months. He also said that he had been offered a sword for 2019.
Action Complete

- c. Chairman to inform Capt Palmer of the Committee's decision to agree to Captain Palmer's Option 1 and move the website to its own hosting service.

Capt Palmer stated that the website had been moved.

Action Complete

d. OA Sec to contact the membership to see if anyone was interested in joining the Committee.

After some discussion on how the membership would be approached, it was agreed that the OA Sec would draft a targeted letter for discussion at the next Committee meeting.

Action OA Sec

e. Lt Cdr James to arrange for the updates to the OA Prize Winners' Board and the OA Committee Members' Board.

Both boards had been updated.

Action Complete

4. SOCIAL COMMITTEE REPORT

Lt Gittins, Social Secretary, reported that the RMA Band had been booked for the Spring Ball on Saturday 10 March. He had produced a spreadsheet with the forecast of costs based on 200 people attending and ticket prices of £40/45. Lt Gittins said he had been given a contact for a band for the Summer Ball on Sat 7 Jul 18. The target number for the Summer Ball would be a maximum of 240 and the ticket prices would probably have to be £40/45.

It was agreed that using the RM Band's quintet for the 2017 OA Trafalgar Ladies' Night Dinner had been a success and Lt Gittins said he would talk to the WRMM to arrange for them to play at the 2018 dinner.

Action Lt Gittins

5. FINANCIAL REPORT

In his absence, Lt Cdr Laurie had presented a written Financial Report. The OA fund stood at £6565.95. The Trafalgar Night subsidy was £616.18 therefore the reconciled account was £5949.77. Lt Cdr Laurie said the fund was healthy.

6. OA SEC'S CORNER

Lt Cdr Churchill, OA Sec, gave the following report.

a. Membership update

Membership to date 3 Dec 17 remained at 436 as follows:

- Full/Associate - 18
- Active - 293
- Country - 118
- Honorary - 7

Joining on 1 Jan 18 would be Lt. Mike Ralph SD (E)(WESM) who had recently returned to the area. Also, there may be a few changes when the WRMT calls for the 2018 subscriptions.

b. Wardroom Mess HMS COLLINGWOOD Mess Rules (Agenda Item 3a)

Lt Cdr Churchill said the changes were not significant and, to date, he hadn't received any comments from the Committee. Because some Committee members did not have access to

the WR Mess Rules the Chairman said he would promulgate them. The subject would be discussed at the next meeting of the Committee.

Post meeting note: The Rules have been promulgated.

c. Combined OA & SD Officers' Christmas Lunch Sun 10 Dec 17

Lt Cdr Churchill reported that there would be 123 attendees. He didn't envisage any access problems to HMS COLLINGWOOD on the day.

7. REPORT FROM WARDROOM MESS COMMITTEE (WRMC)

In his absence Lt Cdr James had presented a written report:-

a. The WRM Christmas Ball would be on 15 Dec and had a good take-up with only 20 places left.

b. The WRM was looking for a Scotsman to 'Address the Haggis' at the Burn's Night Dinner on 19 Jan 18. Anyone interested was asked to contact the WRMM.

c. The XO confirmed that the Mess did not intend to have a Valentine's Dance and Lt Cdr James informed the WRMC that the OA would be having a Spring Ball in March.

d. All the planned major Mess improvements had been completed including the RA Ladies' locker/changing room and the Woody's extension. Future improvements include refurbishment of the chairs in the upstairs rooms, carpet replacement in some areas and an upgrade of lighting in some of the communal areas. The XO also stated that it was his intention to have some self-help tidying up in the grounds surrounding the WR Mess.

e. The WRM Christmas Lunch would take place on 20 Dec preceded by a Mess AGM and raffle, boards for which would go up shortly.

f. Lt Cdr James reported that after the meeting he had discussed the 2018 dates for OA Functions with the WRMM. These were, subject to confirmation:-

Spring Ball 3 Mar 18

OA AGM followed by lunch Sun 1 Jul 18

OA Summer Ball Sat 21 Jul 18

OA Trafalgar Ladies' Night Dinner Fri 26 Oct 18 (one week after the WR's Trafalgar Night Dinner).

OA Christmas Lunch Sun 9 Dec

Post Meeting Note: The date of the Spring Ball was moved to Sat 10 Mar 18 and because of the clash with the WO and SR's Summer Ball, the OA Summer Ball has been moved to 7 Jul 18.

8. PROPOSED CHANGES TO THE WARDROOM MESS RULES

This was discussed under OA Sec's Corner at agenda item 6b.

9. UPDATE ON RECENT CHANGES IN SECURITY ARRANGEMENTS FOR ENTRY TO HMS COLLINGWOOD

The Chairman gave a brief update and said that each establishment had a different interpretation of the MOD policy. It was suggested that to help the 'sponsor' to arrange the security details, the book should be closed 14 days before an event.

10. AOB

Lt Cdr Howe reported that the Remembrance Service at HMS COLLINGWOOD went well, the weather had been fine and there had been a good attendance. Cdre Whyntie, Chairman, thanked Lt Cdr Howe for laying the OA's wreath on his behalf. The Chairman wished everyone a Happy Christmas.

11. DONM

Dates for the next meetings were confirmed as:-

Wed 7 Mar 18 at 1230

Sun 1 Jul 18 at 1030 before the AGM at 1130.

JRD ROUSE

Lieutenant Commander, OA A/Sec

Distribution:

Committee Members

Wardroom Mess Treasurer

WRNB