



Maritime Warfare School

Officers' Association
HMS COLLINGWOOD
Newgate Lane
FAREHAM
PO14 1AS

7 Mar 18

MINUTES OF THE COMMITTEE MEETING OF HMS COLLINGWOOD OFFICERS' ASSOCIATION HELD AT HMS COLLINGWOOD 7 MARCH 2018

Present:

Cdre A. Whyntie	Chairman
Lt Cdr M Churchill	OA Secretary
Lt Cdr D.L. Howe	Vice Chairman
Lt Cdr T.C. James	
Lt Cdr JRD Rouse	A/Sec

Cdre Whyntie opened the meeting by expressing the great sadness of Lt Paul Tomlinson's death. Paul had been well liked and much respected and was a great supporter of all events. He would be sadly missed.

1. APOLOGIES

Apologies were received from, Capt J Palmer, Lt Cdr J.R. Laurie and Lt C Gittins.

2. MINUTES OF THE LAST MEETING HELD ON 6 Dec 17

The Minutes were accepted, proposed by Lt Cdr Churchill and seconded by Lt Cdr Howe.

3. MATTERS ARISING

- a. Lt Cdr James to set up a meeting between WR Sec and Capt Palmer re WR Connect.
Action Ongoing
- b. OA Sec to contact the membership to see if anyone was interested in joining the Committee.

Lt Cdr Churchill tabled a proposed letter to members. After some discussion it was agreed that a notice would be sent out with the calling notice for the AGM
Action Complete

- c. Following the success of the music at the last Trafalgar Ladies' Night Dinner, Lt Gittins to arrange for the HMS NELSON Volunteer Band's Quintet to play at the OA Trafalgar Ladies' Night Dinner in 2018.
Action Lt Gittins

4. SOCIAL COMMITTEE REPORT

In the absence of Lt Gittins, Social Secretary, Lt Cdr James reported that all was in hand for the OA Spring Ball. The list of attendees (including the 10 members of the RMA Band) had been sent to the main gate, the seating plan was complete and the WR Mess was ready for the event. With regard to taxis entering the establishment, it was hoped that the normal security restrictions would be relaxed for the event. A list of taxi firms with drivers having clearance for entering the establishment would

be promulgated to members although it was emphasised that if a driver had moved to a different taxi firm, the individual security clearance went with the driver.

Lt Cdr James said the cost of the Spring Ball had been based on the assumption that 200 people would be attending. Although the food bill would be less because of the reduced number of attendees to 160, he expected the OA would make a loss of up to £1500.

5. FINANCIAL REPORT

In the absence of Lt Cdr Laurie, Treasurer, there was no financial report.

6. OA SEC'S CORNER

Lt Cdr Churchill, OA Sec, gave the following report.

a. Membership update

Membership to date 6 Mar 18 was 435 as follows:

- Full/Associate - 17 (-1)
- Active - 295 (+2)
- Country – 116 (-2)
- Honorary - 7

There was a possibility that the number of 'Active Members' would reduce by 3 but Lt Cdr Churchill was awaiting confirmation.

b. OA Website – Rewrite of 'Security Arrangements for Entry to HMS COLLINGWOOD'

Lt Cdr Churchill said he expected to complete the rewrite of the security arrangements shortly and would circulate them to the Committee to check for consistency with the recent changes to CSO Ch26. Once complete, he would request Capt Palmer, webmaster, to replace the current arrangements listed on the OA website.

c. Spring/Summer 2018 OA Newsletter

Lt Cdr Churchill gave a summary of the items included in the draft newsletter. He stated that he intended to finish drafting the Newsletter late Mar and as soon as the Summer Term WR Social Programme was approved the Newsletter would be published together with the 2018 OA Membership Booklet.

7. REPORT FROM WARDROOM MESS COMMITTEE (WRMC)

Lt Cdr James gave the following report:-

- a. After the trial of the Nespresso coffee machine in the 'Ikea' room, it was decided not to retain it as it was not cost effective. An alternative would be installed in March.

- b. Further improvements to the Mess would include washing machine upgrades, upgrading of light fittings in communal areas, re-upholstering chairs, provision of up-rated microwaves and new toasters.
- c. The treasurer had reported that the Mess finances were going as according to plan.
- d. There would be a Mother's Day lunch 11 Mar 18.
- e. There would be a D Day Dinner 7 Jun 18 with the Collingwood Theatre club involved.
- f. The theme for the Summer Ball on 14 Jul 18 would be 'A Day at the Races'.

8. PROPOSED CHANGES TO THE WARDROOM MESS RULES

Lt Cdr Churchill presented his proposed amendments to the WR Mess Rules dated 1 Jun 16. After the Committee had studied the proposed changes, various amendments were agreed. Lt Cdr Churchill would produce a final version of amendments for the Committee's approval before they were passed to the WR Mess President.

9. HONORARY MEMBERSHIP

Following a query from one of the members seeking clarification of Honorary OA Membership vis a vis OA Active Membership, Lt Cdr Churchill had produced a new sub-para 3e to the OA Rules and Constitution for the Committee's consideration. The Committee approved the new sub paragraph. It would be included in the 2018 OA Booklet.

10. AOB

Lt Cdr James said the best time to hold the next Winter Ball needed to be determined.

11. DONM

Sun 1 Jul 18 at 1030 before the AGM at 1130.

Proposed Dates for following meetings:-

Wed 5 Sep 18 at 1230

Wed 5 Dec 18 at 1230

Wed 6 Mar 19 at 1230

Sun 30 Jun 19 at 1030 before AGM at 1130

JRD ROUSE
Lieutenant Commander, OA A/Sec

Distribution:

Committee Members
Wardroom Mess Treasurer
WRNB