



Maritime Warfare School

Officers' Association
HMS COLLINGWOOD
Newgate Lane
FAREHAM
PO14 1AS

5 Jan 19

MINUTES OF COMMITTEE MEETING OF HMS COLLINGWOOD OFFICERS' ASSOCIATION HELD AT THE QUEEN'S HEAD, TITCHFIELD ON 12 DECEMBER 2018

Present:

Cdre A Whyntie	Chairman
Lt. Cdr. D. L. Howe	Vice Chairman
Cdr D Coombes	OA Sec
Lt Cdr M P Carr	Membership and Social Secretary
Lt Cdr T.C. James	WRMC Rep
Lt Cdr D J Rook	Treasurer
Capt J E Palmer	Webmaster
Cdr N J Quine	
Lt Cdr C F Brooks	
Lt Cdr J. R. D Rouse	A/Sec

1. APOLOGIES

All Committee members present.

2. MINUTES OF THE LAST MEETING HELD ON 27 SEP 18

The minutes were accepted; proposed by Lt Cdr Carr and seconded by Lt Cdr James.

3. MATTERS ARISING

- a. Photo shots of new committee members to webmaster.

All photographs of new committee members were now on the website. **Action complete**

- b. Cdr Coombes to check whether Naval Base passes of the band for the Trafalgar Night Dinner would allow access to CWD.

There was no problem with the security and the band was allowed access. **Action complete**

4. SOCIAL COMMITTEE REPORT

Lt Cdr Carr, Membership and Social Secretary, reported that there had been a positive response to the Trafalgar Ladies' Night Dinner. The only negative comments made were the possible lack of staffing causing a delay in the pouring of the wine during the dinner. He had proposals for a few changes which could be made for next year's dinner. The reduction in cost to £45/40 had gone down well.

For the Valentine Ball on Saturday 16 Feb 19, Lt Cdr Carr said he had been in contact with a band called Rio Brass who would cost less than £2000. The band's repertoire was wide and included ballroom and jazz. He proposed the band would have 3 x 40mins slots with the buffet being served after the first session. Following a few comments from committee members regarding the timing and location of the buffet, Lt Cdr Carr said he would discuss the arrangements with the Mess Manager. The Ball would end at 0030. The Committee agreed that the event would be opened to WR Mess members.

5. FINANCIAL REPORT

Lt Cdr Rook, Treasurer, stated that his report started at the last reported position of 1 Sep18 at £7205.70 and detailed the further OA account activity to 30 Nov 18 as recorded by the WR Mess Treasurer. The OA fund stood at £6921.27. Lt Cdr Rook said it had been a relatively quiet period of financial activity.

6. OA SEC'S CORNER

Cdr Coombes reported he had processed 36 Amenity Form applications since he started as OA Sec. He said the average process time from his receipt of the application to emailing the member to collect a pass was 6.6 days. Cdr Coombes said that the MoD approval was quick; however delays to the processing were caused by some applications not going straight to the OA Sec's pigeon hole. He reported that there had been other minor security issues which had now been sorted.

7. REPORT FROM WARDROOM MESS COMMITTEE

Lt Cdr James said there was nothing of importance to report.

8. AOB

a. Cdr Coombes asked if the job descriptions produced for Committee members were going to be published. After some discussion it was agreed that Lt Cdr Howe, Vice Chairman, would collate them, they would then be put on the website.
Action Lt Cdr Howe

b. The Committee agreed that OA funds would be used to cover the cost of lunch and flowers for Lt Cdr and Mrs Churchill and for Lt Cdr and Mrs Laurie.

c. Cdre Whyntie, Chairman reported that he had called formally on Cdr Mark Walker, the new WR Mess President. He said that Cdr Walker was behind the OA; also that Cdr Walker wanted to rejuvenate the WR Mess by encouraging the younger officers. Cdre Whyntie said that he had invited him to the next meeting of the Committee; also that he had briefed him on the bust of Lord Collingwood. Once delivered, the bust would have a formal unveiling.

d. Cdre Whyntie announced that he would be standing down as Chairman at the 2019 AGM.

12. DONM

Wed 6 Mar 19 at 1230

Sun 9 Jun 19 at 1030 before AGM at 1130

Janice Rouse
Lieutenant Commander,
OA A/Sec

Distribution:

Committee Members
Wardroom Mess Treasurer
WRNB